

## EXERCISE OVERVIEW and TABLE OF CONTENTS

The following items were used in the Exercise and provided here with some explanation.

1. **Exercise Design Guide:** Over a two-month period prior to the exercise a guide was developed that would reflect the exercise design. The exercise design started with the development of exercise objectives (approximately 12) and then detailing the expected observations needed to confirm the objective had been attained. Next, a scenario (winter storm) was developed that would encompass all exercise objectives and individual exercise inserts (in this case mostly videos) were created that would test the exercise objective.
2. **Awareness Training:** One week prior to the exercise staff received 2-hour awareness training on recently developed Energy Supply Tracking System and recently updated Energy Assurance Plans.
3. **Exercise Agenda**
4. **Exercise Participants:** As participants came from various sections within the Public Service Commission, an exercise organizational chart was developed to describe their roles.
5. **Exercise Coordinator Background** as many of the participants had not worked with the Coordinator in the past.
6. **Exercise Insert Questions:** : As the Coordinator systematically went through the exercise video inserts, the following questions were used to promote discussion and actions amongst the exercise participants. Exercise Evaluators were positioned to record their observations and log any comments/lessons learned.
7. **Exercise General Observations:** Exercise Observers were asked to submit any general comments on the exercise design, actions taken by the exercise participants, or lessons learned.
8. **Exercise Actions Taken:** In response to each exercise insert the actions taken by the exercise participants were recorded.
9. **Lessons Learned.** At the completion of the exercise and discussion of the exercise, in general, the Exercise Coordinator summarized the major Lessons Learned as part of focusing forthcoming improvement efforts.